

**Application documents for submitting a doctoral degree at the Faculty of Civil Engineering  
(in accordance with § 7 of the Doctoral Degree Regulations)**

1. The application must be submitted in writing to the chair of the Graduate Admissions Committee (Dean of the Faculty of Civil Engineering)
2. Up-to-date curriculum vitae with information concerning the candidate's professional and academic career Certified copies of all necessary certificates
3. Declaration stating whether an application for beginning the doctoral dissertation submission procedure has already been submitted or if the doctoral procedure has already been completed (this can be submitted with the application)
4. List of academic achievements, in particular publications and, if applicable, a list of design and planning experience
5. Four bound copies (hard or soft cover) of the dissertation, as well as a USB stick containing a digital copy of the dissertation
6. An abstract<sup>1</sup> of the dissertation signed by the applicant's supervisor. The abstract must not exceed 3 pages (*4 pages, including coversheet, font size 11, font: LT Syntax Com Regular or Verdana, margins min. 2 cm, standard line spacing*). This document must be submitted both digitally (as a PDF) and in paper form
7. Proof of doctoral fee payment (€ 100.00)  
Bauhaus-Universität Weimar  
IBAN: DE3982 050000300 4444 273  
BIC: HELADEF820  
cod. Payment reference: 210 010 10 10  
Doctoral fee and name of applicant.
8. Plagiarism declaration.

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<sup>1</sup> see page 2

## Requirements for abstract submitted with the dissertation

### Abstract of the dissertation (doctoral thesis)

(see point 6 of the application)

The following guidelines are intended to help prepare the mandatory separate abstract of the dissertation. The abstract should be written so that the Graduate Admissions Committee can clearly recognise that the work meets the academic standards and can begin the doctoral dissertation submission procedure.

A. The coversheet (first page within the bound copy of the dissertation) must include:

- The title of the dissertation,
- The name of the author of the dissertation (doctoral candidate)
- The academic title sought (Dr.-Ing., Dr. rer. nat. or Dr. rer. pol.),
- The name(s) of the supervisor(s),
- The status of the doctoral candidate (internal, external) and
- The date

B. The abstract must provide clear and concise information on:

- The problem and objective of the dissertation,
- The academic status,
- The methods used and
- The main results achieved

C. Each individual statement must be brief, precise and also understandable for non-specialists. The candidate's own academic contribution, innovative nature of the dissertation and the development of research in the relevant academic field must be evident.

D. The individual statements in the summary must be consistently numbered, even across sections.

E. The total summary, including coversheet, should not exceed 4 pages.