

REQUEST

to recognize examinations or academic work
according to § ____ of the exam regulations for the _____ study
programme.

1 Applicant Details

Last Name, First Name _____

Date of Birth / Place of Birth _____

Matriculation Number _____

2 This request is to have the completed

- preliminary exam results (certificate / document record)*
- partial exam*
- subject exam / module*

in the study subject of

completed on _____ in the course _____
with the final evaluation of:

Grade _____

Credit hours (SWS) _____

Credit points _____

according to the exam regulations for the study programme

for the module / partial exam*)

to be recognized.

Justification for request:

The following documents are attached to the application:

Date

Signature of applicant

3 Assessment by original examiner

The decision regarding this matter was made on _____

Recognition is approved of the

- preliminary exam results (certificate / document record*)
- partial exam*)
- subject exam / module*)

is approved in the study subject of

Justification:

Recognition is dependent on the determined equivalence in the content and scope of the performance.
Performance evaluation:

Performance evaluation:

Grade _____
Credit hours (SWS) _____
Credit points _____

Recognition is subject to the following conditions:

- none
- oral exam in the study subject of _____
- written exam in the study subject of _____

Date

Signature of the original examiner

4 Approval from the examination committee

Date

Signature of the
chairperson of the examination committee

* can be removed where applicable